

NEBRASKA WING CIVIL AIR PATROL FUND RAISING REQUEST

MEMORANDUM FOR THE WING COMMANDER

DATE OF REQUEST: _____

UNIT NAME: _____

UNIT NUMBER: _____

FROM: _____

SUBJECT: _____

1. The purpose of this memorandum is to request permission to raise funds for the unit. Our unit expects to raise approximately \$ _____ during this activity.

2. The event and / or method of the fundraising is _____

(Use back of form if necessary)

3. Date of this event _____

4. The event is being held and / or sponsored by _____

5. The funds will be in the form of (i.e. cash, donations, equipment, scholarships, etc.):

6. How the unit will use the funds: _____

Signature of Unit Commander / Date

Printed Name / Grade of Unit Commander

Signature of Wing Commander / Date

Printed Name / Grade of Wing Commander